



Afterschool Youth Engagement Program: K5 Program Pal VOLUNTEER POSITION DESCRIPTION

BACKGROUND

Every day, Neighborhood House builds community and increases access to housing, health, education, and economic opportunities for low-income, immigrants and refugees across Seattle and King County. Since 1906, Neighborhood House has advanced our mission to partner with individuals and families to build community and increase access to housing, health, education, and economic opportunity. Our programs focus on early childhood education, youth development, employment and adult education, housing assistance, community health, and aging and disability services throughout King County, WA.

PROGRAM SCOPE

Neighborhood House's afterschool youth engagement program offers academic assistance, engagement through project-based learning and social emotional learning, as well as other supports to youth and their families. We are seeking volunteers to engage with youth in grades K-5. The K-5 Program Pal supports Neighborhood House's mission by mentoring and engaging elementary-aged youth (kindergarten through 5th grade) in after-school and enrichment activities. Volunteers help facilitate positive relationships, encourage participation in group activities, and model respect, teamwork, and kindness.

- Assist in program activities for K5 youth which includes art, social-emotional learning, games, sports, homework help and projects
- Help create a safe welcoming space for youth to build skills, friends, and community
- Be a cheerleader to encourage our youth and inspire a growth mindset
- Share your unique passions and skills

RESPONSIBILITIES

- Assist staff in leading and supervising after-school activities, including homework help, arts and crafts, reading, and recreation.
- Build supportive and positive relationships with youth to promote confidence and a sense of belonging.
- Encourage respectful communication and cooperation among students.
- Help maintain a safe and welcoming program environment by following staff guidance and organizational policies.
- Provide one-on-one or small-group academic or social support as needed.
- Participate in occasional program meetings or training sessions for volunteers.

QUALIFICATIONS

- Enthusiasm for working with children in grades K-5.
- Ability to engage with diverse youth and families in a respectful, inclusive manner.
- Reliable, patient, and flexible with a positive attitude.
- Good communication and teamwork skills.
- Prior experience with youth (tutoring, mentoring, childcare, etc.) preferred but not required.

- Must complete background check and volunteer orientation prior to service.

BENEFITS

- Gain hands-on experience in youth development and education.
- Make a direct impact on children's growth and confidence.
- Build meaningful connections with youth, families, and staff.
- Receive support, supervision, and professional development from experienced program staff.
- A supportive community and environment where you grow personally and professionally
- Activity planning experience, boundaries and trust building
- Service hours and letters of recommendations to those who show a strong commitment to the role and community.

TIME COMMITMENT

- Monday to Thursday (Once a week) from 3:30-5:30pm-minimum of 2-3 hours 3 months.

LOCATION

Burndale-1044 18th St NE, Auburn, WA 98002

Firwood Circle- 313 37th Pl SE, Auburn, WA 98002

Seola Gardens 11215 5th Ave SW Seattle, WA 98146

APPLYING

Anyone interested in volunteering for this position should complete our [Volunteer Inquiry Form](#) so that we can learn more about you.

For questions about this, or any other Neighborhood House volunteer positions, contact Neighborhood House Volunteer Services at nhvolunteers@nhwa.org.