

**Request for Proposal for Rainer  
Vista/ Wilcox Center Kitchen  
rebuild****Release Date:** March 30, 2026**Number:** 2026-0831**Service Needed:** Kitchen Rebuild**About Neighborhood House:**

Neighborhood House (NH) serves Seattle and King County's immigrants, refugees and low-income residents. Our mission is to partner with diverse individuals and families to build community and achieve their goals for health, education, and economic opportunity.

**General Information:**

Kitchen RV 107 Rebuild is at Rainier Vista/ Wilcox Center 4410 29<sup>th</sup> Ave S, Seattle 98108. The kitchen in question is on the ground floor facing east towards the parking lot. The kitchen serves four classrooms every day, serving three meals a day. Work **must** be performed between August 15, 2026 through September 4, 2026. Project **must** be finished by September 4<sup>th</sup> as class start on September 7<sup>th</sup>. Costs and bids must include Davis Bacon wage criteria.

**Scope of Work:**

Neighborhood House will receive bids from someone with expertise in fast turnaround of classroom kitchen tear down and rebuild. The room is approximately 250 sq ft. Rebuild to include the following:

Kitchen work will entail:

- Removing and replacing existing kitchen cupboards with solid wood cabinets
- Remove and replace all existing counter tops with durable countertops.
- Remove and replace existing plumbing fixtures, to meet code.
- Remove and replace stove top (Purchased by owner)
- Remove and replace oven (Purchased by owner)
- Removal and replacement of commercial kitchen floor. Replaced with Marmoleum style flooring that wraps up the wall.
- Twice weekly check in meeting with Facilities Director

**Project Viewing:**

- There will be one onsite walk-through of the project area.
- Attendance of at least one walk-through by General Contractors intending to bid is mandatory.

**Area walks through:** Walk through can be scheduled by calling or emailing Daniel Casey, Facilities Director at 206-753-8424 or [Danielc@nhwa.org](mailto:Danielc@nhwa.org) to arrange walk though on a Friday, or any day after 3:00pm.

**Time Period:**

- Bids should be submitted by **6 PM on June 15, 2026**
- Neighborhood House will receive bids from Washington State licensed and bonded General Contractors for tenant improvements to perform the above-mentioned work.
- Contractor to coordinate construction activities to minimize disruption of activities ongoing at site including class and work.

**Neighborhood House will accept proposals for the project at the below address:**

Neighborhood House  
(RV Kitchen Rebuild)  
6400 Sylvan Way SW  
Seattle, WA 98126

**Evaluation Criteria/Qualifications:**

- Must be licensed, bonded and insured
- Experience within the scope of services
- Three references, preferably from former clients describing similar services
- Experience providing proposed services
- Cost of services

**What to Include in Submissions**

- Proposed rates
- Description of experience
- Current resume
- Description of employee background check standards/process. Prior to engagement and actual work, you will need to provide full documentation.
- Proof of current professional liability insurance. Prior to engagement and actual work, you will need to provide full documentation.
- Other materials: bidder's discretion

**Submission Instructions**

Interested parties should submit the requested materials via email to Daniel Casey (Facilities Director) at [DanielC@nhwa.org](mailto:DanielC@nhwa.org) by **June 15, 2026**. Email Daniel "Playground Renovation" with the necessary project documents and to set up an appointment to view the site.

**Female and minority owned businesses are encouraged to submit proposals.**