



Neighborhood House

Request for Qualifications

Release Date: 4/15/2026

Number: 26-15-4

Service Needed: IT Engineering and IT Consulting

About Neighborhood House

Neighborhood House is one of the oldest social service agencies in the Puget Sound region and has a long history of working with King County's immigrant, refugee and low-income communities. Our mission is to partner with diverse individuals and families to build community and achieve their goals for health, education and self-sufficiency. Last year, Neighborhood House served over 12,000 individuals of all ages through programming in the areas of early childhood education, youth development, family & social services, employment & adult education, housing stability, aging & disability services and community health.

Scope of Work

- **Environment Evaluation:** A primary goal is to evaluate their current physical IT environment and receive recommendations for migrating to the cloud.
- **Co-location Strategy:** A key objective is to assess the financial and practical implications of moving off their co-location facility within two years, especially after SharePoint and RDS farm migrations, with print server being a major consideration.
- **Active Directory Migration:** They need assistance with moving their Active Directory to Entra ID (formerly Azure AD).
- **Project Implementation:** Andrew requires help implementing these changes
- **Firewall Assessment:** Andrew wants an evaluation of Ubiquiti firewalls versus their current Watchguard firewalls, considering recurring costs and feasibility of integration.
- **Network Infrastructure Upgrades:** They are deploying Comcast fiber to five sites and are considering relocating print servers to a local office with fiber connectivity.
- **Future needs and services**

Qualifications

Required

- Must be licensed in Washington State.
- Must have an understanding of the IT engineering concepts and principals. Must have deep knowledge of Azure environments, migrating from co-location to cloud based computing, and other best practices.
- Must have good network engineering knowledge and background to restructure multiple sites.



- Able to collaborate with existing IT staff

Time Period

Through 12-31-2026. Neighborhood House anticipates using the services of the vendor(s) selected through this bid through the date shown above. Neighborhood House reserves the right to re-bid services for any reason prior to this date and makes no promises regarding minimum levels of services or products that will be purchased through this RFQ.

Evaluation Criteria

- Meets Qualifications.
- Level of Experience (record of past performance).
- Availability.
- Business Integrity.
- Cost/Rate for Services.

Questions

Andrew McCarty 206-802-8006 andrewm@nhwa.org

What to Include In Submissions

- Rates: Price per Hour.
- Description of Experience.
- Others materials: Bidders discretion.

Submission Close Date: 4/30/2026

Submissions To: Email or FAX submissions to: anhthun@nhwa.org or (206) 923-6776, Attention: Anhthu Nguyen.

Additional Requirements (if selected): Neighborhood House may require any or all of the following: a written contract; proof of professional and/or general liability insurance; pass Background Checks, clear a check of the federal EPLS (Excluded Parties List System), proof of Washington State business license or comparable license from another state; other checks and reviews appropriate to the nature and scope of the engagement.