

Request for Proposal

Release Date: 8/1/2024

Number:

Service Needed: Meal Vendor for Classrooms

About Neighborhood House:

Neighborhood House is one of the oldest social service agencies in the Puget Sound region and has a long history of working with King County's immigrant, refugee, and low-income communities. Our mission is to partner with diverse individuals and families to build community and achieve their goals for health, education, and self-sufficiency. Neighborhood House serves individuals of all ages through programming in the areas of early childhood education, youth development, family & social services, employment & adult education, housing stability and community health.

Scope of Work:

Neighborhood House's center-based early learning programs currently serve 239 children aged between 1 and 5 years and their families in King County, specifically:

- 135 children in full day preschool classrooms which operate Monday-Friday, year-round.
- 104 children in full day toddler classrooms, which operate Monday-Friday, year-round.

Neighborhood House is seeking a vendor for food/meal provider for school meals at five sites: Yesler Terrace, New Holly, Rainier Vista, High Point, Seola Gardens in White Center and Burien. This vendor will supply breakfast, lunch, snacks and milk for five sites when classes are in session.

We are seeking a vendor who will provide delivery of meals for our classrooms and who will ideally:

- Provide USDA approved breakfast, lunch, snacks and milk
- Provide menu in advance for approval by program nutrition consultant and in order to share with staff and families
- Affordable cost per meal
- Offer a user-friendly system for placing orders
- Strong customer service and the ability to take feedback and make adjustments where necessary to meet child and program needs
- Provide monthly invoices detailing product orders and charges
- Starting September 9 provide delivery for all 5 sites

Additionally, vendors who can provide affordable meals for staff and parent events such as trainings, parent center meetings, and socializations would be ideal for meeting current program needs. If your organization offers this, please include relevant details in your response.

Time Period

- Proposals due August 15, 2024

Proposal:

The ideal candidate will deliver high quality, affordable foods for each of our NH early learning sites which meet all USDA requirements for childcare centers in Washington state.

Please submit:

- A written proposal detailing the benefits of working with your organization for food and supply ordering.
- Your company's mission, values, or philosophy around feeding young children from diverse cultural backgrounds.
- Price per meal for breakfast, lunch, snack, and milk as well as any other relevant pricing information (e.g. if catering is available for family events)
- Documentation of compliance with CACFP meal patterns.

Questions

Contact: Bruck Harris at bruckh@nhwa.org

Submission Close Date

08/15/2024

Submissions to

- Email or FAX submissions to: anhthun@nhwa.org or (206) 461-3857, Attention: Anhthu Nguyen