



LANGUAGE BANK VOLUNTEER POSITION DESCRIPTION

BACKGROUND

Every day, Neighborhood House builds community and increases access to housing, health, education, and economic opportunities for low-income, immigrants and refugees across Seattle and King County. Since 1906, Neighborhood House has advanced our mission to partner with individuals and families to build community and increase access to housing, health, education, and economic opportunity. Our programs focus on early childhood education, youth development, employment and adult education, housing assistance, community health, and aging and disability services throughout King County, WA.

PROGRAM SCOPE

At Neighborhood House, we have a deep commitment to valuing our employees', volunteers', and clients' diverse experiences and backgrounds, which guide our work for a more equitable future.

Did you know that Neighborhood House staff members speak, read, and write 45 languages? As an organization that provides culturally and linguistically responsive services and programming to individuals and families, we make every effort to reach out to clients in their preferred language. However, translation takes valuable time away from our staff members' other duties.

RESPONSIBILITIES

- Translate program flyers, in writing, on an as-needed basis. If we need translation services in the language(s) in which you have indicated fluency, we will reach out and you can let us know if you are available.

QUALIFICATIONS

- Both professional translators and individuals fluent in English and another language are welcome to apply. High-needs languages include, but Arabic, Farsi, Tigrinya, Oromo, Amharic, Russian, Ukrainian, Spanish, and Vietnamese.
- Must have computer access.

BENEFITS

- Support access to services for immigrants and refugees.
- Gain translation experience.

TIMEFRAME

- As-needed
- This opportunity does not require ongoing commitment.
- Translation must be completed within two weeks of receipt.

LOCATION

Anywhere! This position can be done in your home.

APPLYING

Anyone interested in volunteering for this position should complete our [Volunteer Inquiry Form](#) so that we can learn more about you.

For questions about this, or any other Neighborhood House volunteer positions, contact Neighborhood House Volunteer Services at nhvolunteers@nhwa.org.