



## **KITCHEN ASSISTANT VOLUNTEER POSITION DESCRIPTION**

### **BACKGROUND AND PROGRAM SCOPE**

As a provider of Head Start, ECEAP, and Early Head Start, Neighborhood House Preschool offers half day and full day classes for low-income families with children ages 3-5 living in West Seattle, Central Seattle and South Seattle. At Neighborhood House, we have a deep commitment to valuing our employees', volunteers', and clients' diverse experiences and backgrounds, which guide our work for a more equitable future.

To help our students be successful, we provide family support services and meals, snacks, developmental and health screenings for all of our students

### **RESPONSIBILITIES**

Volunteers with this program work directly with Neighborhood House staff to provide meals and snacks for the students in our programs.

- Assist with preparation of meals and snacks for students
- Assist with serving meals and snacks to students
- Practice safety and health guidelines
- Other duties as assigned

### **QUALIFICATIONS**

- Team player who is resourceful, proactive, and comfortable working with diverse populations.
- Must provide proof of a negative TB screening dated within the past calendar year.
- Current Food Handler's Permit

### **BENEFITS**

- Contribute to the health and nutrition of preschool-aged children
- Learn cooking skills

### **TIMEFRAME**

A commitment of 3-6 months is required for this position. Volunteer positions are available Monday – Thursday, from 11a – 2p. Volunteers may choose one consistent day per week, or multiple consistent days.

### **LOCATION**

New Holly  
7058 32<sup>nd</sup> Ave S, Suite 201  
Seattle, WA 98118

### **APPLYING**

Anyone interested in volunteering for this position should complete our [Volunteer Inquiry Form](#) so that we can learn more about you.

For questions about this, or any other Neighborhood House volunteer positions, contact Janelle Losse, Volunteer Services Manager, at (206) 461-8430 ext. 2006 or [janelle@nhwa.org](mailto:janelle@nhwa.org).