

Vietnamese Translation Support (White Center)

BACKGROUND AND PROGRAM SCOPE

Neighborhood House partners with diverse individuals and families to build community and achieve their goals for health, education and self-sufficiency.

In partnership with Homage Senior Services, Neighborhood House is hosting a Senior Companion, who provides support to other seniors living in the White Center community. Each month the Senior Companion must submit a timesheet and mileage report to Homage Senior Services. The Senior Companion speaks Vietnamese and all of the forms are in English. We are seeking a volunteer who speaks Vietnamese who can provide assistance to this person with their paperwork.

RESPONSIBILITIES

- Work with Senior Companion to set up regular meetings
- Provide support to the Senior Companion in reading and understanding program documents
- Assist Senior Companion in filling out requested information

QUALIFICATIONS

- Commitment to helping people in need, especially low-income, immigrant and elderly individuals.
- Patience and positive attitude
- Good communications skills, including fluent English and Vietnamese
- Friendly personality
- Must be consistent and reliable

TIMEFRAME

The meeting times would be coordinated between the volunteer and the Senior Companion directly and can be scheduled around your individual availability during regular office hours (M-F, 9am-5pm).

LOCATION

Wiley Center at Greenbridge
9800 8th Ave SW
Seattle, WA 98106

APPLYING

Anyone interested in volunteering for this position should complete our [Volunteer Inquiry Form](#) so that we can learn more about you.

For questions about this, or any other Neighborhood House volunteer positions, contact Janelle Losse, Volunteer Services Manager, at (206) 461-8430 ext. 2006 or janellel@nhwa.org.